



"Catch the Spirit of Rowing!"

Everett Rowing Association Program Fees & Refund policy

General guidelines

- Program fees should be paid within one month following receipt of an invoice.
- All communications/requests for pro-rating, cancellation, intent to leave a program **must be submitted via email to the Director**. Verbal communication to a coach, or any other employee or member of the club will not be considered in lieu of this requirement.
- A prorated refund will be issued for any program that is canceled by ERA that extends beyond 3 consecutive weeks of the scheduled program.
- Junior's programs offer limited refunds after day 14 of any program.
 - A full refund will be issued for cancellation *prior to* 14 days after the start of the program.
- Master's programs are not subject to refunds at any time due to vacations, illness, personal / family / business related conflicts, injury, or physical & mental status changes.

Junior programs are typically conducted by season – Spring, Summer, Fall and include local regatta & travel fees, and spring training camp. Junior programs should be paid in full within the first month of the program unless a payment plan has been set up and approved by the ERA Executive Director. If a new athlete at ERA joins the program late, their fee will be prorated based on the number of weeks remaining in the program for participation.

Invitational Regattas are attended by a select group of Junior Rowers. These regattas, including travel expenses, will be billed to those attending separately, and should be paid within one month of receiving the invoice following the regatta. (Examples of Invitational Regattas include Head of the Charles, San Diego Crew Classic, and Junior Nationals.)

JUNIORS REFUNDS

Junior program fees are not refundable because of a rower's inability to attend the program for any reason except for the following scenarios and shall be communicated in writing to the ERA Director.

- If the rower communicates a desire to leave the program within the first two weeks of that program, a full refund will be offered.
- If the rower communicates a desire to leave the program prior to the half-way point of the program, 50% of the program fees will be refunded.

- If a family wishes for an exception to this policy, it should be submitted in writing/email for consideration by the Executive Director, who may consult with the ERA Executive Board. Decisions by this body are not considered to be precedent setting, and refunds will not be granted prior to the date of the exception being requested.

Junior - 1 Week Summer Camps:

Junior Summer Camp fees must be paid prior to the week of camp and preferably at registration.

Refunds: 1 Week Summer Camps

A full refund for a 1 week summer camp is available if written cancellation is received by the Director the Friday prior to the week of camp. An athlete is not eligible for a refund if they have attended one or more days of the summer camp or if they have not communicated in writing to the director their cancellation.

Master's programs are structured as an annual, quarterly, monthly, or a "punch card" option for those who only row occasionally. Master's programs do not include any regatta or travel fees. Regatta and travel expenses will be added to a rower's account based on a rower's participation in those events. All master's fees for a regatta or camp should be paid within the first month of the program, and within one month of receiving an invoice.

Annual Master's programs may be paid monthly in twelve equal installments and are an annual commitment. Master's rowers who start rowing with ERA mid-year (ex. experienced rower or, following a Learn to Row class) will be charged on a prorated fee schedule through the end of the calendar year in which they join.

MASTERS REFUNDS:

Master's program fees are generally not subject to refunds at any time. If a rower is unsure for any reason whether they will row for the entire year, they should choose the monthly or quarterly program or the punch card.

If a member wishes for an exception to this policy, it should be submitted in writing/email for consideration by the Executive Director, who may consult with the ERA Executive Board. Decisions by this body are not considered to be precedent setting, and refunds will not be granted prior to the date of the exception being requested.